



To strengthen our dedicated Speech and Language Technology team in Berlin we are looking for a

Student Assistant (m/f/o)

Project Communication & Administration

(for 15-20 hours per week)

The Speech and Language Technology Lab at DFKI Berlin is involved in numerous national as well as international research programmes and networks. We offer an interesting and flexible work environment as part of an innovative, international and enthusiastic team which coordinates and participates in national as well as European projects in the wider area of Language Technology. The role is part of the project European Language Grid (<http://www.european-language-grid.eu>).

Your tasks:

- » Participation in planning joint activities in a network of project cooperation partners in 30 countries
- » Creation of online content and social media posts
- » Support with the organisation of workshops and conferences

Your profile:

- » Interested for Language Technology
- » Fluent German and English and good communication skills
- » Very good analytical skills, open personality and the ability to organize yourself efficiently
- » Experience using MS Office, Google Docs and Dropbox
- » Ideally experience with project management tools and layout programs such as InDesign
- » Availability for at least one year or longer

Your benefits:

- » A wide and interesting range of tasks and extensive development opportunities in a young and international team
- » Contribution to trend-setting, innovative projects in the field of Language Technology and AI
- » An attractive workplace in the heart of Berlin

We look forward to receiving your informative application documents including your earliest possible starting date up to **15.02.2020**.

Please send your application via email to Georg Rehm (georg.rehm@dfki.de).

The German Research Center for Artificial Intelligence (DFKI) is Germany's leading business-oriented research institution in the field of innovative software technologies based on artificial intelligence methods. In the international scientific community, DFKI ranks among the most recognized "Centers of Excellence" and currently is the biggest research center worldwide in the area of Artificial Intelligence and its application in terms of number of employees and the volume of external funds. The DFKI cooperates closely with national and international companies.

Severely disabled applicants and peers are given special consideration if they are equally suitable. The DFKI intends to increase the proportion of women in science and therefore expressly invites women to apply.



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